

June 6, 2023

RAND Abstract for
Review of Applications for FEMA Public Assistance for COVID-19 Relief Funds

OVERVIEW

The RAND Corporation is seeking specific proposals from interested organizations to provide expert analysis supporting RAND's review of Federal Emergency Management Agency Public Assistance (PA) applications under the COVID-19 disaster. Advisory services separate from review of specific PA applications will also support improving the procedures that RAND uses to review PA applications. These services will support RAND's project titled "Technical Assistance for Public Assistance Delivery for COVID-19."

Background:

COVID-19 has challenged the agency in unprecedented ways. Identification and resolution of potential duplication of benefits between PA funds and revenue received for patient care is a significant challenge. FEMA needs expert support to review PA applications for potential duplication. Required expertise includes COVID-19 healthcare operations; and how associated costs and revenues are recorded. Additional expertise includes PA policy and its application to COVID-19 disasters.

Contractor will provide expertise in the business of healthcare and other topics that relate to COVID-19 response and relief funding. Possible topics include medical billing (coding and billing patients, insurers, Medicare, Medicaid, other reimbursement programs); medical costs (staff, facilities, materiel, equipment); healthcare accounting standards and practices; COVID-19 care (treatment, testing, vaccination); CARES Act and other relief sources; FEMA Public Assistance; and data sources that can support PA application review. Specific expertise to be provided will be determined during the course of the project.

Period of Performance:

The base period of performance for this contract shall be from the award date until 4/2/2024. There are two (2) additional option years that RAND anticipates will need continued Contractor expert analysis support from the selected sources. Option Year 1 is from 4/3/2024 - 4/2/2025. Option Year 2 is from 4/3/2025 - 4/2/2026. Estimated level of effort is for three types of services:

- Issue Identification and Application Review Procedures: Three (3) person-days per month on average during the base year and each option year.
- Training in Application Review Procedures: Two (2) person-days per month on average during the base year and each option year.
- COVID-19 PA Application Reviews: The contractor will support between 5 and 15 reviews per month. Each review over a three-week period. Proposers, for the base year and each option year, should assume an average of 10 reviews per month for a 12-month period, five (5) person-days per review, so 600 person-days are required. This calls for approximately 3 full-time equivalents working continuously throughout the 12-month period. That can be accomplished with approximately 5 staff members each working half-time.

No guaranteed minimum level of effort.

SOLICITATION RESPONSE DETAILS

Interested organizations should respond by Tuesday, June 13th to request RFP. Please send any questions you may have regarding information described in this study abstract to Pam Brandon at pbrandon@rand.org

RFP will be sent by Wednesday, June 14th .

Bidder Questions need to be submitted in writing by Friday, June 16th.

Responses to Bidder Questions will be provided in writing by Monday, June 19th.

Proposals need to be submitted by Friday, June 23rd.

EVALUATION CRITERIA

RFP Evaluation Criteria

Qualifications and experience of the company, including (but not limited to):

- Prior efforts related to analysis of FEMA applications,
- DHS Fitness achieved or in-process for proposed staff

Proposed study cost / price

Best value with all factors considered